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| **Please complete this Form and submit it, accompanied by Articles of Incorporation or equivalent documents indicating organization rules/charter, to the Allergan Inc. Grants & Donations Committee at** [Canada.Grants.Committee@allergan.com](mailto:Canada.Grants.Committee@allergan.com)  ***~Refer to the Instructions page attached on how to complete this Form~*** | | | | | | |
| 1. **Details of Requester** | | | | | | |
| Title / Name: | | | |  | | |
| Position / Job Title: | | | |  | | |
| Email Address: | | | |  | | |
| Telephone number: | | | |  | | |
| Name of Allergan Inc. Contact: | | | |  | | |
| Total amount of funding or product requested: | | | |  | | |
| If this is a request for a product donation, list brand name(s) and amount of product requested: | | | |  | | |
| 1. **Organization Information** | | | | | | |
| Full Legal Name of Organization Requesting Funding/Product (name of single entity that would receive funds if request is approved): | | | |  | | |
| Registered Organization Address: | | | |  | | |
| Organization web address: | | | |  | | |
| Legal Status of Organization *(include copies of relevant registration documents / articles of incorporation):*  \* Grants and donations are not provided to for-profit organizations (e.g., corporations or private medical practices or clinics). | | | |  | Charitable Organization | |
|  | Public/Government-owned Healthcare Institution | |
|  | Other Non-Profit Organization | |
|  | Other (specify)\*: | |
| Is the requesting department or sub-division (i.e. of a university, hospital, etc.) legally permitted to receive funding? | | | | Yes  No  N/A. The funding request will go directly to the parent requesting Organization for which Articles of Incorporation or equivalent documentation are provided, and not the department/sub-division directly. | | |
| 1. **Nature of Request** | | | | | | |
| Please describe the nature of the request/project in detail. | | | |  | | |
| Will you be hiring Health Care Professionals and or vendors for this project? If yes, please describe | | | | Yes  No | | |
| Please provide a breakdown of all the costs associated to this project (in no more than $5000 increments) to describe how Allergan Inc. funding/products will be used | | | |  | | |
| For funding requests, will Allergan Inc. be the sole source of funding for this project/activity/event?  If no, please indicate what other organization will support the project/activity/event and to which level. | | | | Yes  No | | |
| For funding requests, approximately what percentage of the Organization’s annual income would this funding represent: | | | |  | | |
| Please provide details of any funding or product donations the Organization has received from any Allergan Inc. entity in the last 12 months. | | | |  | | |
| 1. **Organization Management Information** | | | | | | |
| Provide details of Company Directors or equivalent. | | | | | | |
| **Name** | | | **Title** | | | |
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| **YES** | **NO** | **Are any of the Company Directors or equivalent, listed above, classified as Government Officials, Family Members of an Allergan Inc. employee, or is a Customer or Supplier of Allergan Inc.? i.e. are any of the following categories applicable:** | | | | |
|  |  | A current or former elected or appointed government official such as employees, agents or representatives of any government agency or institution or government-owned or government-controlled company, i.e. Minister of Health, Member of Parliament, Health Canada employee, etc. | | | | |
|  |  | A political party official | | | | |
|  |  | Associated with a government agency or institution | | | | |
|  |  | Associated with a public international organization | | | | |
|  |  | Associated with a political party | | | | |
|  |  | Member of a Formulary Committee with voting rights | | | | |
|  |  | Family Member of an Allergan Inc. employee (Father, Mother, Sister, Brother, Daughter, Son, Aunt or Uncle) | | | | |
| *If yes to any of the above, please provide details, identifying the individual and the nature of the relationship.* | | | | | | |
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| 1. **Requestor Declaration** | | | | | | |
| I confirm that I am legally authorized to act as representative of the Organization shown in Section 2 above and that all details provided herein are complete and accurate. | | | | | | |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Instructions**

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| **Guidelines** |
| * Grant and Donation requests must comply with all applicable laws and regulations. * Allergan Inc. considers Grants and/or Donations requests from institutions or charities, provided they are restricted to the enhancement of patient care, genuine clinical research and/or genuine charitable causes. * Allergan Inc. does not provide Grants and/or Donations in support of purposes or events where the fundamental or primary focus is placed on generating profit for the requesting organization |

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| **Instructions** |
| **Section 1 – Details of Requester**   * Fill in Requester contact information.   **Section 2 – Organization Information**   * + - Fill in Organization contact information. Grants and donations are not provided to for-profit organizations (e.g., corporations or private medical practices or clinics).     - Name of entity that would receive funds if request is approved.     - if funds are to be directed to a specific department, include that department name under the full legal entity name, for example, University of ABC c/o Department of XYZ.     - the Articles of Incorporation submitted with Form 1A must reflect the entity that would receive funds if request is approved.   **Section 3 – Nature of Request**   * Fill in request details, e.g. amount of funds/product being requested and nature of request, etc. Allergan Inc. will not fund any social or entertainment activity through the funding provided in support of an educational event. * Please provide details of any funding or product donations the Organization has received from any Allergan Inc. entity in the last 12 months.   **Section 3 – Organization Management Information**   * Provide details of Company Directors or equivalent, Name(s) and Title(s)   **Section 4 – Requester Declaration**   * Have Form 1A signed by a representative that is legally authorized to act on behalf of the Organization.   **Incomplete, inaccurate, or in-sufficient submissions may require additional information, which may delay or invalidate your Grant and/or Donation request. This process can take 6-8 weeks once all information is received by the Grants & Donations Committee and does not include Grant/Donations Requester’s response times.**  **The Grants & Donations Committee will communicate with you directly during the review if additional information or documentation is required and of the final decision of the review.** |

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| **Requirement Checklist**  ***Send the documents required below to the Allergan Inc. Grants & Donations Committee at*** [*Canada.Grants.Committee@allergan.com*](mailto:Canada.Grants.Committee@allergan.com) |
| The completed **three (3)** pages of Form 1A: Canada Grants & Donation Request Form. (Required)  A copy of your Organization’s Articles of Incorporation or equivalent documents indicating organization rules/charter. Note that your Organization’s full legal entity name must coincide with Articles of Incorporation or equivalent documentation submitted. (Required)  Any relevant accompanying documents which may assist Allergan Inc. in evaluating your submission, if applicable. (Not Required) |